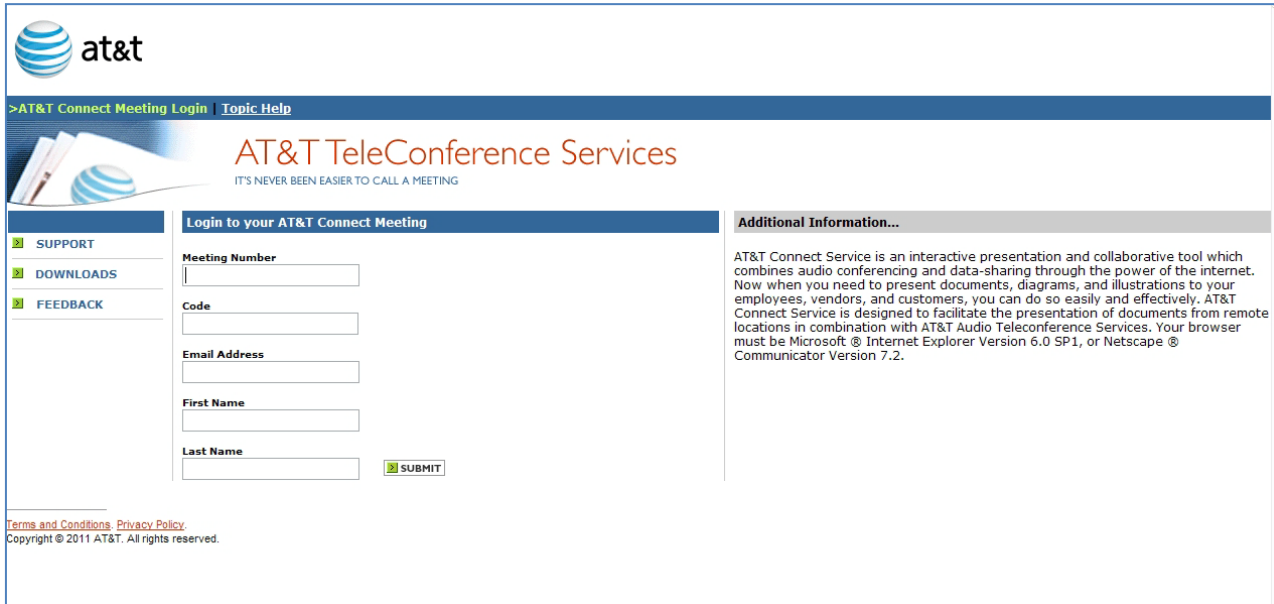


Logging In

Step 1: Use the below instructions to log into the Web conference feature of your meeting. On your computer, type in the Web conference URL, <https://www.connectmeeting.att.com>



The screenshot shows the AT&T TeleConference Services login page. At the top left is the AT&T logo. Below it is a navigation bar with links for "AT&T Connect Meeting Login" and "Topic Help". The main heading is "AT&T TeleConference Services" with the tagline "IT'S NEVER BEEN EASIER TO CALL A MEETING". The page is divided into two main sections: "Login to your AT&T Connect Meeting" and "Additional Information...".

Login to your AT&T Connect Meeting

Meeting Number:

Code:

Email Address:

First Name:

Last Name:

Additional Information...

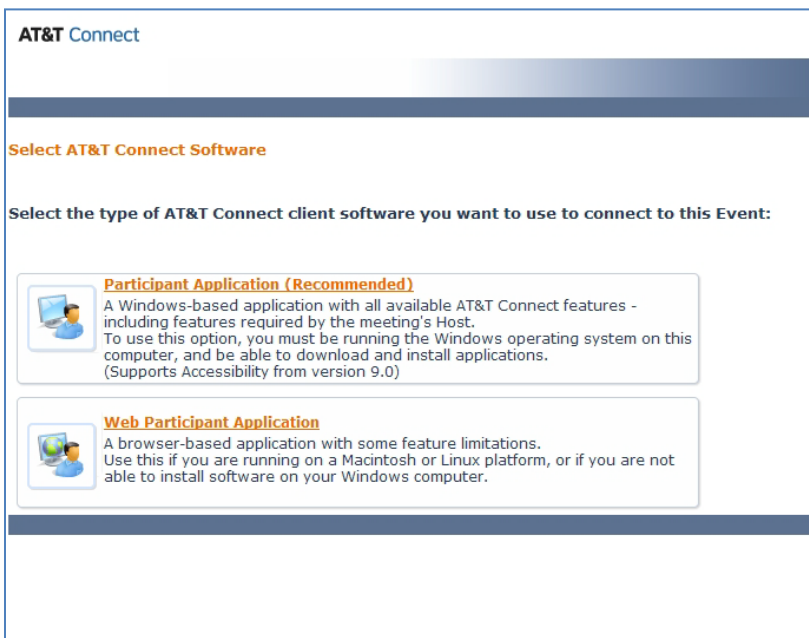
AT&T Connect Service is an interactive presentation and collaborative tool which combines audio conferencing and data-sharing through the power of the internet. Now when you need to present documents, diagrams, and illustrations to your employees, vendors, and customers, you can do so easily and effectively. AT&T Connect Service is designed to facilitate the presentation of documents from remote locations in combination with AT&T Audio Teleconference Services. Your browser must be Microsoft® Internet Explorer Version 6.0 SP1, or Netscape® Communicator Version 7.2.

[Terms and Conditions](#) [Privacy Policy](#)
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Fill in the fields.

Meeting Number: 8772269790
Code: 6426655
Email Address: *your email*
First Name: *your first name*
Last Name: *your last name*

Step 2: Select the type of client software you would like to use to connect to the meeting. It is suggested you choose "Participant Application".

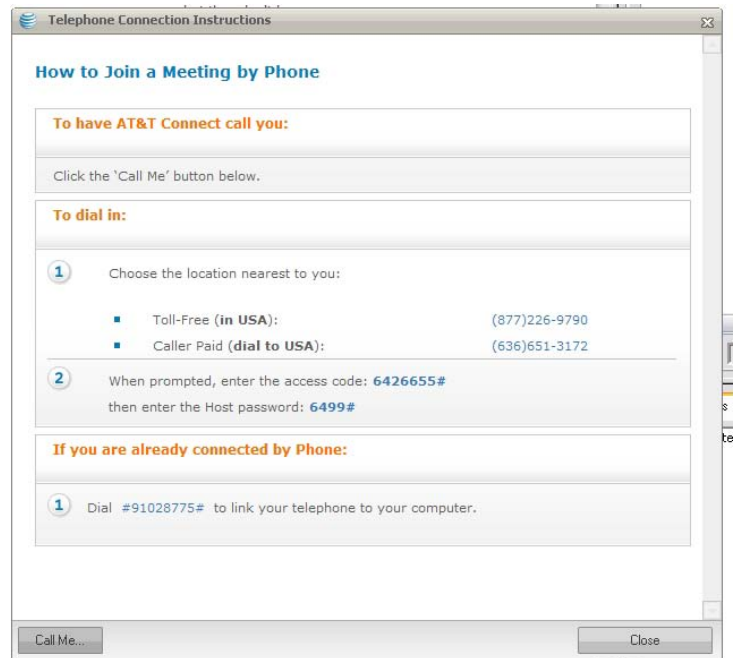


The screenshot shows the AT&T Connect software selection page. At the top is the "AT&T Connect" logo. Below it is a section titled "Select AT&T Connect Software". The instruction reads: "Select the type of AT&T Connect client software you want to use to connect to this Event:". There are two options:

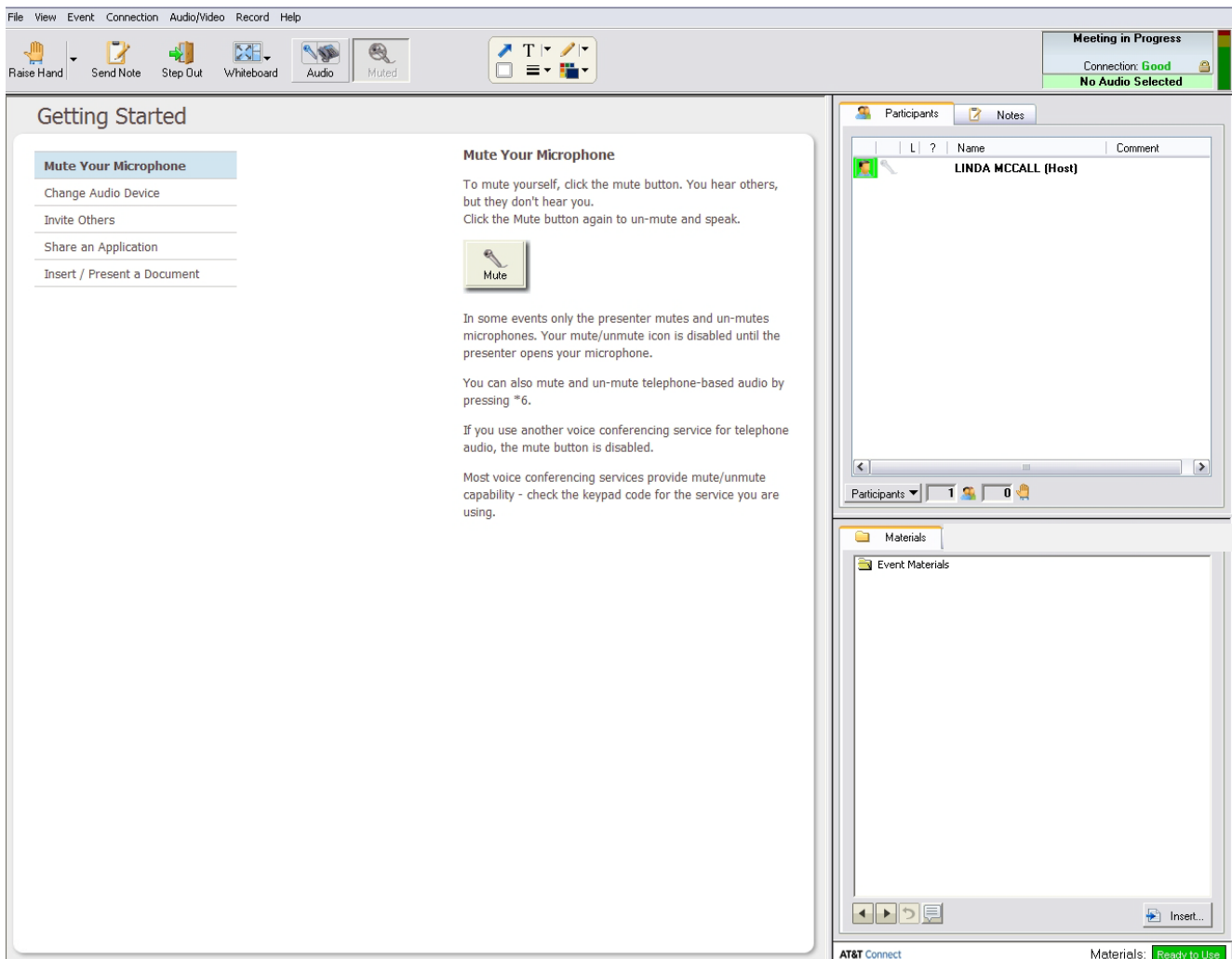
Participant Application (Recommended)
A Windows-based application with all available AT&T Connect features - including features required by the meeting's Host. To use this option, you must be running the Windows operating system on this computer, and be able to download and install applications. (Supports Accessibility from version 9.0)

Web Participant Application
A browser-based application with some feature limitations. Use this if you are running on a Macintosh or Linux platform, or if you are not able to install software on your Windows computer.

Step 3: The following pop up screen will appear. You will need to select one option for connecting by phone.

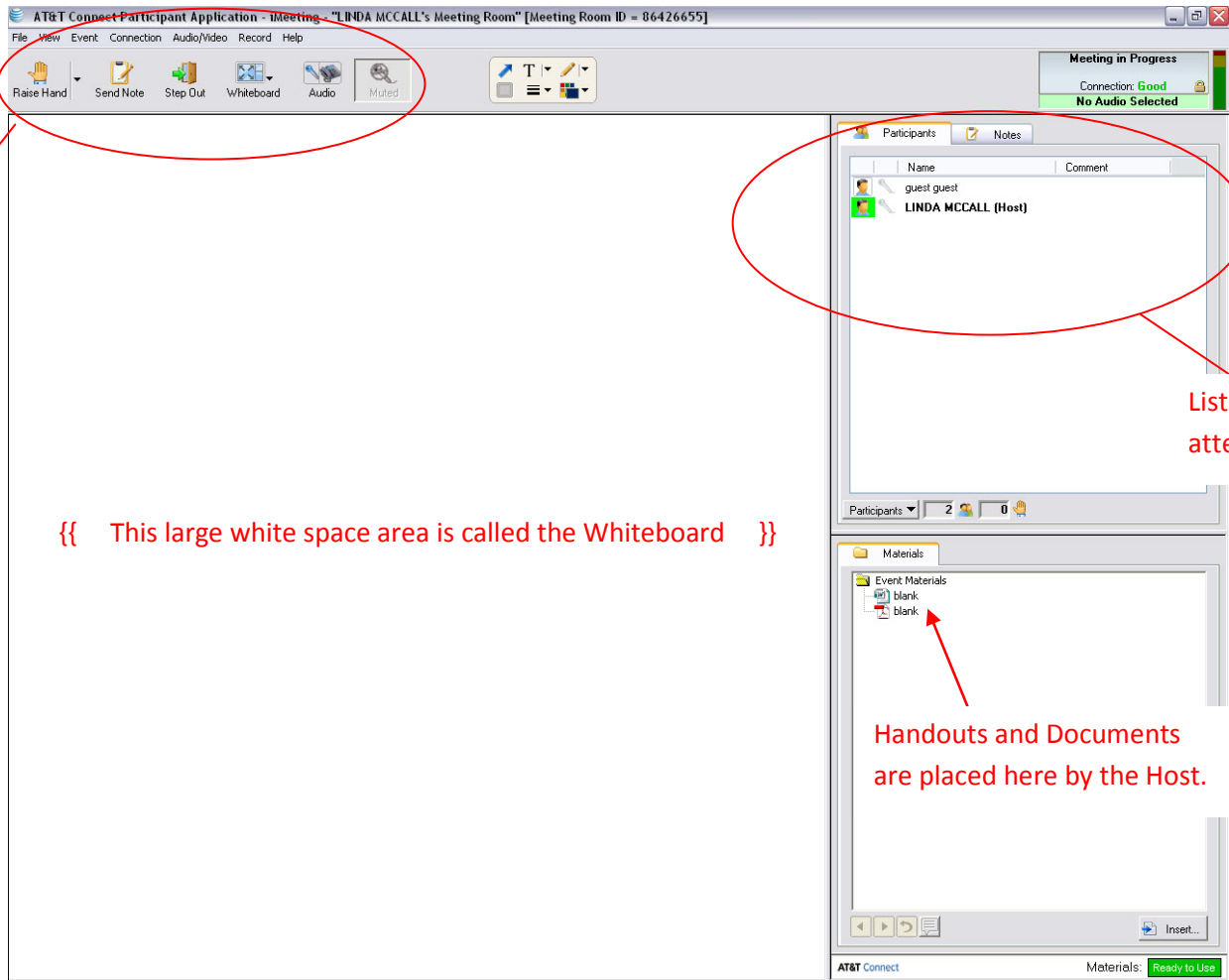


Step 4: The following main screen will appear. Feel free to read through the "Getting Started" Information.

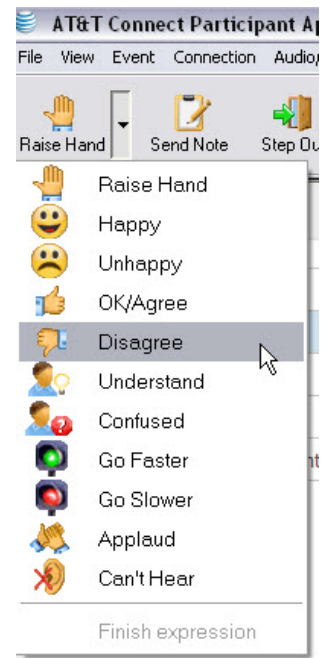


Getting Familiar

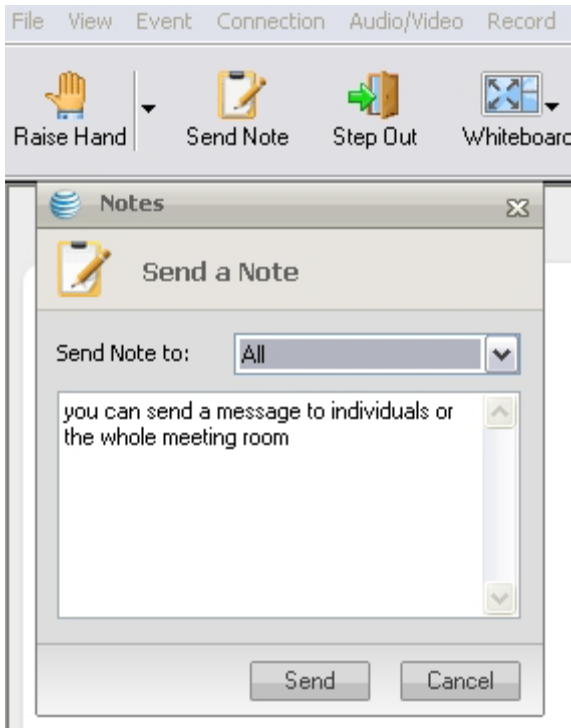
When you have successfully logged in to the web conferencing feature, you should be viewing a similar screen like the one below. Go ahead and take a closer look at the meeting tool bar.



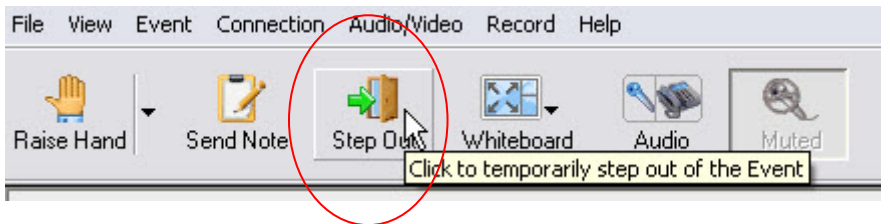
Raise Hand – When you click on this part of the toolbar you can select any emoticon to depict your opinion on a certain discussion item.



Send Note – When you click on this part of the toolbar you can select an individual or all to send a note to while the meeting is being conducted



Step Out – When you click on this part of the toolbar you are indicating that your status is either “Stepped In” or “Stepped Out”.



Whiteboard – When you click on this part of the toolbar you can view your whiteboard in full screen or non-full screen.

