

AGENDA ITEM MEMO

BOARD MEETING DATE: November 9, 2023

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Ashley Harden, General Counsel
Rebecca Trevino, Chief Financial Officer

FROM: Cameron Turner, Director, Procurement and Contract Services

SUBJECT: Quarterly Contracting and Purchasing Report

ACTION REQUESTED

Briefing and discussion on material changes to contracts for goods and services executed during the fourth quarter of Fiscal Year 2023, and the contract and performance report for the fourth quarter of Fiscal Year 2023. No action requested.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the period of June 1, 2023, to August 31, 2023. See Attachments 1 and 2.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the change where applicable, and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code (TAC) Chapter 353, Subchapter J, Section 353.140, enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period June 1, 2023, to August 31, 2023. See Attachment 3.

The report includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether enhanced contract monitoring is required.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code § 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140.

Attachments:

1. Contract Amendments executed by the Texas Water Development Board
2. Purchase Order Change Notices issued by the Texas Water Development Board
3. Contracts Executed by the Texas Water Development Board subject to Enhanced Contract Monitoring

Attachment 1

Contract Amendments executed by the Texas Water Development Board

Period: June 1, 2023, to August 31, 2023

Contract Number	Contractor	Description	Amendment	Office	Contract Manager	Start Date	Expiration Date	Original Amount	Amended Amount
1900012372	ComputerShare Trust Company [formerly, Wells Fargo Bank, N.A]	Financial Custodian Services	Extended contract and increased funding for fiscal year 2024.	FIN	LeeRoy Lopez	9/1/2022	8/31/2024	\$350,000.00	\$700,000.00
2101792544	Freese & Nichols, Inc.	Statewide Flood Modeling and Mapping Services	Issued Task Order 6 for the Upper Colorado HUCs: Flood Risk Project – Base Level Engineering.	WSC	Rewati Niraula	8/19/2021	8/31/2024	\$3,030,853.42	\$4,455,662.30
2101792545	Halff Associates, Inc.	Statewide Flood Modeling and Mapping Services	Issued Task Order 6 for the Rio Grande Base Level Engineering.	WSC	Nathan Brock	8/19/2021	8/31/2024	\$1,743,660.00	\$3,857,056.00
2101792545	Halff Associates, Inc.	Statewide Flood Modeling and Mapping Services	Issued Task Order 7 for Base Level Engineering Reviews and QA/QC.	WSC	Nathan Brock	8/19/2021	8/31/2024	\$3,857,056.00	\$4,626,597.00
2200012599	Northbridge Environmental Management Consultants	Enhancements and Reports for TxWISE	Extended contract and increased funding for fiscal year 2024. This is the second of three one-year extensions available under the contract.	O&A	Mahmood Usmaan	8/19/2021	8/31/2024	\$240,000.00	\$360,000.00

Attachment 2

Purchase Order Change Notices issued by the Texas Water Development Board

Period: June 1, 2023, to August 31, 2023

Purchase Order Number	Contractor	Description	Office	Contact Person	Start Date/ End Date	Original Amount	Amended Amount
23-0617	SHI Government Solutions, Inc.	Reseller of IDERA ER/Studio Data Architect Data Governance Software; Increased PO from one license to two.	IT	Darrell Tompkins	07/31/2023 - 07/30/2024	\$3,009.03	\$6,018.06

Attachment 3

Contracts Executed by the Texas Water Development Board subject to Enhanced Contract Monitoring

Period: June 1, 2023, to August 31, 2023

Contract Number	Contractor	Description	Office	Contract Manager	Start Date	Expiration Date	Contract Amount	Risk Category	Enhanced Monitoring Required
2300012709	Collier Consulting, Inc.	Conduct technical tasks to support brackish groundwater aquifer studies.	WSC	Olga Bauer	6/15/2023	8/31/2024	\$374,962.50	Low	No
2300012738	Neubus, Inc.	Agency Digitization Initiative (ADI)	O&A	Natalie McCrory	7/12/2023	7/11/2024	\$1,000,000.00	Low	No
2300012744	Arrow Media	Branding and logo design for TWDB and TxGIO	COMM	Lauren Munguia	7/29/2023	3/31/2024	\$47,500.00	Low	No
2400012743	Northbridge Environmental Management Consultants	FY24 TxWISE Maintenance	O&A	Mahmood Usmaan	9/1/2023	8/31/2024	\$98,880.00	Low	No
2400012745	Municipal Advisory Council of Texas	Web-based interface with MAC and TxWISE for financial compliance reviews	FIN	Inette Hutching-Brown	9/1/2023	8/31/2024	\$135,000.00	Low	No
2400012746	Lower Colorado River Authority	Groundwater Quality Analysis	WSC	Phillip Valladolid	9/1/2023	8/31/2024	\$221,000.00	Low	No

**Enhanced monitoring is not required for these contracts, based on the Risk Category; included here, however, as these are new contracts for goods and services subject to Texas Government Code § 2155, executed during the quarter.*