

## Minutes: Municipal Workgroup Conference Call

02/22/12

Time Start: 10:00 am

Time Stop: 11:00 am

<b>Members</b>	<b>Alternates</b>	<b>Interested Parties</b>	<b>TWDB Staff</b>
CE Williams Karen Guz Donna Howe	Denise Hickey Nora Mullarkey	Jessica Woods Dean Minchillo Steve Walthour	John Sutton Vanessa Escobar

The meeting was called to order at 10:00 am and roll call was taken. The meeting began with some general discussion and review of best management practices (bmps). Workgroup Chair, Karen Guz, stated that there were eight bmps for which volunteers had taken the lead and produced drafts. Those bmp drafts are:

- Athletic Fields Conservation
- Conservation Ordinance Planning and Development
- Partnerships with Non Profit Organizations
- Residential Clothes Washer Incentive Program
- Residential Landscape Irrigation Evaluation
- Small Utility Outreach and Education
- System water Audit and Water Loss Control
- Water Waste Prohibition and Enforcement

At the beginning of April 2012 those drafts will be available for review on the council's website. An email will be sent out to stakeholders to inform them of the public comment period on those drafts. The public comment period will be approximately one month long during which time council members will actively reach out to stakeholders and seek input and feedback on the bmp work efforts taking place. It was also suggested that each bmp lead developer should find a couple of volunteers to peer review and read their developed bmp drafts during the public comment period.

There was some discussion on some common issues that take place with regard to municipal bmps. For example, at times utilities don't know where to start when evaluating and picking just a few bmps. There is not enough guidance on where a utility should start when looking to implement a set of bmps and what factors they should consider. There are also challenges with evaluating savings associated with a bmp in order to use those evaluations for selecting a package of bmps to incorporate into a conservation program.

It was suggested that an introductory chapter should be developed for municipal bmps that provides some guidance on how a utility can select a package of bmps to meet their program goals.

There was also some discussion on how there is a need for more tools that allow utilities to measure and evaluate savings associated with bmps.

The conference call adjourned at 11:00am.