05/07/08
Time Start: 2:08 pm
Time Stop: 2:50 pm

Teleconference Call:
Work Group 4 ~ Monitor new technologies for possible inclusion in Best Management Practices Guide & Develop a state water management resources library.

Council Members & Interested Parties　　　**TWDB Staff Sitting In**
Spokesperson Gene Montgomery　　　Vanessa Escobar
Greg Carter
Richard Egg
Wayne Halbert
C.E. Williams
Comer Tuck
Scott Swanson
Kelley Stripling

The meeting was called to order at 2:08 and roll call was taken.

The group began discussing the first item on the agenda which was to review any suggestions for a term other than the word "library". The terms "portal" & "repository" were suggested however the group decided to stay with the term "library".

The next item on the agenda was to discuss and approve the Best Management Practices document (BMPs). It was stated that a few comments and suggestion came in from the Water Conservation Advisory Council (Council) but other than that, now was a good time to take any remaining comments. During the conference call the following were suggested comments and revisions:

- Deletion of duplicate paragraph.
- Review and comparison of word content between this document and the Water Conservation Implementation Task Force (Task Force) BMP Guide.
- Formatting of legislation citation.
- Addition of minor wording.

The workgroup motioned to approve the document as amended and provide it to the entire Council for approval.

The next item on the agenda was to discuss and approve the Online Resource Library document. During the conference call the following were suggested comments and revisions:

- Paragraph placement revisions.
- Minor revision of content wording.
- Deletion of a paragraph and inclusion as a question on the Council's online survey instead.
- Discussion of Alert System concept and term.

The workgroup motioned to approve the document as amended and provide it to the entire Council for recommendation.

The next item on the agenda was to discuss a workgroup "Road Map" to identify targets and action items for the Council's year-end report. It was reconfirmed that based on the timeline from the previous Council meeting, each workgroup should provide a draft of their report at the June 25th Council meeting. At the previous Council meeting it was suggested that the two primary targets for this workgroup be:

- Continue to develop the two draft documents and get Council approval
- Expand the outline for the online resource library with a goal of having a funding proposal ready to include in the Legislative Report that needs to be to the Texas Water Development Board (TWDB) by September 1.

A comment was made that this workgroup needs to do some further preparation if they still are planning on making a legislative recommendation for funding of the resource library. Another comment stated that two current resources that may be of value in providing guidance in this type of project would be:

- California Urban Water Conservation Council (CUWCC) www.cuwcc.org
- Alliance for Water Efficiency (AWE) www.a4we.org

Both of those organizations currently have efforts for online database type library tools. A suggestion was made that we need to contact individuals from each organization. TWDB staff agreed to contact Chris Brown, a contact from CUWCC, to discuss our project, invite him to attend a conference call, ask him to provide a power point presentation or estimates in writing for our workgroup to review.

TWDB staff briefly reviewed the process for the filing of TWDB agency appropriations requests. It was pointed out that the Council requests for funding will have to be a separate category requests for new funding.

After the workgroup reviewed the below action items the meeting adjourned at 2:50 pm.

Immediate Actions	Long Term Actions
Gene will revise the two documents and TWDB staff will provide them via email, website posting and as a handout at the 5/12 WCAC meeting.	
TWDB staff will contact Chris Brown, with CUWCC, to begin gathering some cost information.	